

Sandgroppers Caravanners Inc.
Minutes of Management Committee meeting
Held at Big Valley Caravan Park
6th April 2018 at 3pm



In Attendance:

Helen Bizzill, Clelia Gough, David Hiscock, Ian Moore, Mary Neale

Apologies:

June Foote, Ron Halse, Glenda Olesen, Dianne Young

Meeting Opened: 3pm

Review of Minutes of previous committee meeting held 3rd February 2018

Outstanding Action List from previous minutes:-

- Dianne to make changes to business cards and order. **Action completed.**
- Our Sandgropper Gossip needs to be sent to Eddy Tamlin each month and to some of the towns that we visit. Dianne to ask Ronnie to send Eddy a copy when the newsletter is distributed each month. **Action completed.**
- David still waiting on Westpac Bank re bank to change signatories. **Action David**
- Are all members participating in 3 rallies per year? **Action completed.**
- Rallies Attended badges need to be ordered and distributed. **Action completed.**
- Clelia to ask Ronnie to announce Natalie & Ian Kessell's resignation in the Gossip. **Action completed.**
- A card is to be organized and sent to Natalie & Ian Kessell. **Action completed.**
- Bob Lengkeek has done a lot of work in York working with the shire to get the best possible outcome for the relocation of the York free RV site. A letter is to be written to Ronnie to publish in the Gossip. **Action Clelia, discussed with Ronnie, not recommended. Action completed.**
- A reminder to all members that we require Venue Officers for most rallies this year. To be announced at the opening and closing of rallies. **Action completed.**
- Ask Gary Fitzgerald to put in a section on the website for members to fill out when they are not available for rallies. **Action completed**
- Website – Changes to wording on home page. **Action Clelia, David and Dianne**
- Sandgroppers.com.au **Action completed.**

Moved Ian

Seconded Helen

Minutes from previous meeting accepted unanimously.

• **Correspondence inwards and outwards**

Inward:

07/02/18 – Email – Associates and Charities Branch to Alan Parkinson advising that our Info Statement is overdue

07/02/18 Email – Alan Parkinson to David Hiscock advising that we need to change user access for the Associates & Charities Branch, he has spoken to Dianne Young re completing the statement
11/02/18 – Email – Kalgan River Caravan Park to David Hiscock invitation to visit park
13/02/18 – Email – RAC Cervantes Holiday Park confirmation for Christmas 2018 Rally
19/02/18 – Email – Dumbleyung Events Committee wanting to assist us for our upcoming rally
06/03/18 – Parcel – Vista Print club business cards
06/03/18 – Email – June Foote advising they have left for their trip and will not be able to attend anymore meetings
06/03/18 – Email – John Bradley advising that volunteers were required for RAC Caravan & Camping Show
07/03/18 – Email – John Bradley advertising Big Skies Festival in QLD
12/03/18 – Email – John Bradley Delegates meeting agenda and new draft WAACCI Rules
13/03/18 – Email – John Bradley advertising and specials from the Mandurah Caravan & Tourist Park
14/03/18 – Email – Microsoft Services Agreement made clearer
19/03/18 – Email – John Bradley – WAACCI Financial Report as at 16/03/18
02/04/18 – Email – Derek Atkinson – National Rally Newsletter No. 5

Outward:

09/02/18 – Email – Ian Moore to Binningup Beach Caravan Park re 2019 booking
10/02/18 – Email – Clelia Gough to Gary Fitzgerald requesting Unavailability Section be added to website
10/02/18 – Email – Ian Moore to all members advising of rally dates for Binningup 2019 & venue officers required
12/02/18 – Email – David Hiscock to Alan Parkinson advising that Mary Neale should be 2nd person to access site
13/02/18 – Email – Ian Moore to RAC Cervantes Holiday Park re caravan numbers and deposit
15/02/18 – Email – Clelia Gough to all members advising of new feature on website, My Unavailability
16/02/18 – Email – Ian Moore to committee re September 2019 Special Rally, Golden Ponds provisionally booked
16/02/18 – Email – Dianne Young to Alan Parkinson advising user access changed and statement completed
21/02/18 – Email – Dianne Young to Ian Moore informing that she had spoken to the Dumbelyung Events Committee and advised that Sandgroppers would not be attending
21/02/18 Email – Dianne Young to David Hiscock advising that sandgroppers.com.au is not available
23/02/18 – Email- Dianne Young to Ronnie Adams requesting that Russell McKinnon, WA Caravan & Camping Magazine Editor, and John Bradley, Secretary of WAACCI, be included on the distribution of the Sandgroper Gossip. Also included a copy of the current Sandgroper Membership List with current email addresses.
07/03/18 – Email – David Hiscock to June Foote thanking her for her contribution and wishing them a good trip
08/03/18 – Email – Dianne Young to all members re the Big Skies Festival in QLD
08/03/18 – Email – Dianne Young to all members requesting information on a heart attack victim from another club
09/03/18 – Email – Dianne Young to all members advising volunteers are required for Caravan & Camping Show
10/03/18 – Email – Clelia Gough to committee members re Sandgroper Info. Sheet handout for Caravan Show
14/03/18 – Email – Ian Moore to Guilderton Caravan Park list of attendees for May rally.
14/03/18 – Posted – Dianne Young to Kel & Glenda Olesen club business cards
14/03/18 – Posted – Dianne Young to Graham & Clelia Gough club business cards
14/03/18 – Posted – Dianne Young to Brian & Helen Bizzill club business cards
19/03/18 – Posted – Dianne Young to Kel & Glenda Olesen Condolence card
20/03/18 – Email – Dianne Young to Club Delegates copy of WAACCI Financial Report as at 16/03/18
20/03/18 – Email – Dianne Young to all members advertising and specials from Mandurah Caravan & Tourist Park
20/03/18 – Email – Dianne Young to Club Delegates meeting agenda and new draft WAACCI Rules
29/03/18 – Posted – Dianne Young to Brian Adams Get Well Card
02/04/18 – Email – Dianne Young to all members National Rally Newsletter No. 5

Inward and outward correspondence moved by

Seconded

Inward and outward correspondence accepted unanimously

Treasurer's report – Mary

Key Business arising:-

- Mary suggested we cancel the ING Account and transfer funds to Westpac. Moved Mary, seconded, David. Carried unanimously. As both David and Alan are still signatories at ING, they will need to complete the forms and transfer the funds
- Bank Balance as at 4/4/2018 \$684.44, income for 3 months \$155.00. Outgoings: \$919.00 (included \$450.00 Insurance to WACCI)
- Mary to send the Kent's ½ year Membership account.

Treasurer's report moved by Helen

Seconded David

Treasurer's report accepted unanimously

Membership Secretary's report – Clelia

Key Business arising:-

- Suggested that we send out Newsletters to prospective Members to assist in making a decision to join us.
- Currently 22 x Active Vans (does not include Ron Halse and the Littlely's, who we expect this current rally to be their last)
- Rickie our Badge manufacturer has retired and not prepared to make any more badges, her artwork is not currently a format that is used so now artwork to be made.
- Due to an incident where the Littlely's were missing, we will send out emails requesting Emergency Contacts and enter in Web Site – Email Sent updating details.
- List of Membership Attendances to date – 3 Rallies per year required

Van Member Event Rally from 1 Jul 2017 to 15 Apr 2018

46 ADAMS, Brian / ADAMS, Ronnie (Daphne Veron0ica)	6
57 ALILOVIC, Frank / ALILOVICH, Janice	2
67 ASHFORD, Robin / ASHFORD, Di	0
60 BIZZILL, Brian / BIZZILL, Helen	5
3 BURN, Merle	0
83 CELENZA, Peter / CELENZA, Margaret	1
79 FOOTE, Allan / FOOTE, June	3
32 FORBES, Kevin / Thelma	6
69 FREIND, Doris	0
68 FULLERTON, Ian / NICOLL, Margot	4
84 GIELINGH, Henry / GIELINGH, Helma	1
80 GOUGH, Graham / GOUGH, Clelia	6
54 HALSE, Ron	3
74 HISCOCK, David / HISCOCK, Paula	7
86 KENT, Graham / KENT, Cheryl	1
1 KERRIGAN, Gerry / KERRIGAN, Margaret	1
45 KIRBY, Alan / KIRBY, Lynne	4
40 LITTLELY, Arthur / LITTLELY, Elva	3
62 LUNDY, Roy / LUNDY, Maureen	5
78 MOORE, Ian / MOORE, Beth	6
63 NEALE, Peter / NEALE, Mary	5
31 OLESEN, Kel / OLESON, Glenda	4
61 PARKINSON, Alan / PARKINSON, Rheta	3
44 SCHELL, Jim / SCHELL, Helen	3

76 TYLER, Laurie / ELLERY, Patricia 4
81 YOUNG, Chris / YOUNG, Dianne 4

Membership Secretary's report moved by Ian
Seconded Mary
Membership Secretary's report accepted unanimously

Rally organizers report – Ian

Key Business arising:-

- Ian Moved 13th September 2019 Rally be held at the Golden Ponds Restaurant for the AGM and to celebrate the Clubs Anniversary – Carried Unanimously
- Ian to make deposit payment to Cervantes

Rally Organizer's report moved by David
Seconded Mary
Rally Organizer's report accepted unanimously

General business

- June Foote tendered her resignation from the Committee as she will be away
- Rally list for 2019, New Year's Eve Rally and deposits for caravan parks
- Kevin advised we should hold off on revising the Constitution as WACCI will be providing new model
- An Asset and Inventory list was requested to be provided to Committee.

Action List from this meeting

- Cancel ING account and transfer funds to Westpac. Alan Parkinson will need to assist the process as he has the authority – **Action - David**
- Ian to make deposit to Cervantes – **Action Ian**
- Asset and Inventory List to be provided to Committee
- Dept.of Mines, Industry Regulation & Safety, authorise another user and then Dianne can set it up

Next meeting: June 2018, date to be advised

Meeting Closed: 4.18pm

Signed as a true & correct record of the meeting: _____

Date: _____